



EMBASSY OF THE REPUBLIC OF KOREA

IN ACCRA, GHANA

REQUIREMENTS FOR BUSINESS

Visa applicants are advised to arrange the required documents in the order of the following list and **if it is submitted in improper order or any blank from the application is not filled, application shall not be accepted or may result in visa denial.**

Submitted documents will not be returned in any circumstances except for the passport and certificate.

Left check box must be ticked by the applicant before submission.

	ORIGI.	COPY	REQUIREMENTS	OFFICIAL USE ONLY
1	<input type="checkbox"/>	<input type="checkbox"/>	PASSPORT , valid at least six (6) months PREVIOUS PASSPORT , if applicable	<input type="checkbox"/>
2	<input type="checkbox"/>	<input checked="" type="checkbox"/>	ONE PASSPORT-TYPE COLOR PHOTO (3.5cm x 4.5cm) with white background, taken within recent 6 months	<input type="checkbox"/>
3	<input type="checkbox"/>	<input checked="" type="checkbox"/>	WRITTEN CONSENT , to be downloaded from the Embassy website	<input type="checkbox"/>
4	<input type="checkbox"/>	<input type="checkbox"/>	NOTARIZED INVITATION LETTER from Korea stating that the inviter will take responsibility for any criminal activities committed by the invitee while in Korea and that the inviter will ensure the invitee returns to his or her country before the expiry of the visa (including a copy of the business registration certificate with inviter's ID card and contact number)	<input type="checkbox"/>
5	<input type="checkbox"/>	<input checked="" type="checkbox"/>	PERSONAL BANK ACCOUNT STATEMENT proving the applicant's financial ability to support yourself for a stay (should be for a period of three(3) months & issued within a week)	<input type="checkbox"/>
6	<input type="checkbox"/>	<input type="checkbox"/>	CERTIFICATE OF BUSINESS REGISTRATION and FORM A or COMPANY REGULATION of applicant's company in Ghana, issued by Registrar General Department	<input type="checkbox"/>
7	<input type="checkbox"/>	<input type="checkbox"/>	ANNUAL RENEWAL NOTICE OF REGISTRATION of the applicant's company in Ghana, issued by Registrar General Department	<input type="checkbox"/>
8	<input type="checkbox"/>	<input checked="" type="checkbox"/>	TAX CLEARANCE CERTIFICATE issued by Ghana Revenue Authority	<input type="checkbox"/>
9	<input type="checkbox"/>	<input type="checkbox"/>	OTHER DOCUMENTS proving the purpose of visit e.g. bill of lading	<input type="checkbox"/>
10	<input type="checkbox"/>	<input checked="" type="checkbox"/>	DETAILED BUSINESS PLAN , including RESIDENTIAL ADDRESS IN KOREA	<input type="checkbox"/>
11	<input type="checkbox"/>	<input checked="" type="checkbox"/>	ROUND-TRIP FLIGHT SCHEDULE	<input type="checkbox"/>

FOR OFFICIAL USE ONLY	
담당자	
접수일자	